

Wiltshire Beekeepers Association
Reg. Charity No. 1198735

Minutes of AGM
held on 30 January 2024 at Devizes Corn Exchange, SN10 1HS
This was a hybrid meeting (in person and via Zoom)

Minutes agreed by Members as a true and accurate record of the meeting, and signed on their behalf by:

Signed:



Name: Sophie Butcher

Position: Chair

Date: 28.1.2025

The meeting opened at 19.00

1. Welcome and apologies

Chair of the meeting and WBKA Chair, Sophie Butcher, welcomed those attending and members on Zoom. Sophie asked only those eligible to vote to take part in the votes. Please see Appendix 1 for the list of attendees. Apologies were received from 44 members, listed in Appendix 2.

2. Declaration of Interests

None were declared.

3. Confirmation of Quorum

Secretary, Amanda Leworthy, confirmed that the meeting was quorate and that there were 38 voting members in attendance and 20 members on Zoom at the start of the meeting.

4. Appointment of Tellers

There were no objections to Sophie's proposal to appoint Anthony Alleyne (Melksham) and David Raines (WW) as the Tellers at the meeting, and Alison Daniels (Melksham) and Elaine Lewis (Kennet) as the Tellers for Zoom.

5. Adoption of the Minutes of the AGM held on 31 January 2023

There were no matters arising.

The minutes were accepted as an accurate record of the meeting.

Proposed by Robert Carpenter Turner, seconded by Tony Awdry

Carried 51 in favour, 0 against, 7 abstentions

6. Correspondence – Amanda Leworthy

Amanda confirmed that all correspondence had been circulated.

7. Chair's Report – Sophie Butcher

- i. Sophie opened her report by stating the charitable objects of the WBKA and went on to illustrate how these had been met through the various activities undertaken by the members covering the period 1 October 2022 – 30 September 2023.
- ii. Sophie reported that we got the new financial year off to a great start with our biggest public-facing event of the year, the Wiltshire Bee & Honey Day aimed at both beekeepers and the general public and held annually in October. Other public-facing events mentioned included the Bath & West Show, the Field to Food Schools Day and the Chippenham Eco-fest, alongside stands at village fetes and presentations to a variety of local community

- groups and schools. Sophie noted that WBKA offered a swarm collection service to residents in its area and that the Association was gearing up to prepare for Asian Hornet incursions.
- iii. Sophie highlighted the importance WBKA placed on encouraging its existing beekeepers to develop their skills through courses, talks and attending their branch apiaries, the improvement of which was on-going. She congratulated all members who had passed exams during the season. She also mentioned the introductory beginners courses for potential beekeepers offered by the branches.
 - iv. Sophie thanked the Chairs and Committees of the four branches for galvanising their members; President Chris Rawlings; Secretary Amanda Leworthy; Trustee David Newell for representing the charity at the BBKA and SWBKF, and for his assistance with procedural matters. Sophie offered special thanks to Ceri Gosling, Treasurer, and Richard Oliver, Education Officer, who were both standing down, for their support and hard work.

8. Treasurer's Report – Ceri Gosling

- i. Ceri had circulated his report before the meeting. Ceri reflected on his time as County Treasurer and concluded that although the branches were all run slightly differently, their accounts showed that in essence the branch committees shared the same objectives in key areas such as welcoming new members, developing beekeeping skills and improving the branch apiaries. Ceri encouraged the branches to continue applying for funds from the central County funds to make their clubs better places. He highlighted the central role WBKA had to play in educating everyone about Asian hornets and coordinating the County's response to the threat they presented.
- ii. Frank Lenert raised some points:
 - Frank's understanding was that a local member who had paid Gift Aid should be given access to the WBKA accounts before the meeting. Ceri confirmed that local members could not see the County accounts before they were published following approval at the AGM.
 - Frank observed that the amount raised from Gift Aid demonstrated that conversion to a charity had been worthwhile.
 - Frank asked if there was budget forecast for 2023-2024. Ceri said this had not been done.
 - Frank asked about the County's reserves. Ceri confirmed that the amount in the general reserve would allow the charity to run for 12 months without any income and pointed out that the Charity Commission would take action if the reserves went much over this.
- iii. David Raines proposed a vote of thanks for Ceri and Sophie thanked Ceri for his hard work keeping the accounts in order.
- iv. **Acceptance of Treasurer's Report and approval of the Accounts**
Proposed by Jeremy Tyler, seconded by Richard Oliver
Carried 55 in favour, 0 against, 5 abstentions

9. WBKA Constitution

- i. **Proposal to amend Section 11**
Sophie read out the proposed new wording for clause 11(1), third sentence:
The AGM must receive the annual statement of accounts (duly audited or examined where applicable) and the trustees' annual report, and must elect the Chair, Treasurer and Secretary as ex-officio trustees and the President as required under clause 13.
Acceptance of the amendment to Section 11 of the WBKA Constitution
Proposed by Rachael Banyard, seconded by Elaine Lewis
Carried 53 in favour, 0 against, 7 abstentions

ii. **Proposal to amend Section 16**

Sophie read out the proposed new wording for the second sentence:

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment. A charity trustee who has served for five consecutive years or more may not be reappointed for a further consecutive term but may be reappointed after an interval of at least one year.

Acceptance of the amendment to Section 16 of the WBKA Constitution

Proposed by Anthony Alleyne, seconded by Alison Daniels

Carried 52 in favour, 0 against, 6 abstentions

10. Election of the Treasurer

Appointment of Gloria Pilz as WBKA Treasurer.

Proposed by David Raines , seconded by Tom Kenyon

Carried 57 in favour, 0 against, 1 abstention

Sophie welcomed Gloria to her new role in the team.

11. Any Other Business

Tom Kenyon asked if there would be a standardised plan to combat the emerging Asian hornet threat. Richard Oliver said that the BBKA would have a plan. Stephen Auty made the point that lots of volunteers would be needed to carry out the plan.

Sophie thanked members for attending and closed the meeting at 19.50.

Appendices

1. Appendix 1 – 2024 AGM Attendees
2. Appendix 2 – 2024 AGM Apologies
3. Appendix 3 – 2024 AGM Voting Summary
4. Appendix 4 – Treasurer’s Report
5. Appendix 5 – Treasurer’s Centrally Managed Fund
6. Appendix 6 – Proposed amendments to WBKA Constitution Sections 11 and 16

APPENDIX 1

AGM 2024 ATTENDEES

	Voting Members		Branch
1	Anthony	Alleyne	Melksham
2	Stephen	Auty	Melksham
3	Tony	Awdry	Melksham
4	Rachael	Banyard	Kennet
5	Ed	Behan	Melksham
6	Sophie	Butcher	Kennet
7	Robert	Carpenter Turner	Kennet
8	Peter	Corbett	W Wilts
9	Alison	Daniels	Melksham
10	Chris	Exton	Melksham
11	Lisa	Gates	Kennet
12	Ceri	Gosling	Kennet
13	Gary	Henstridge	Kennet
14	Alan	Hepper	W Wilts
15	Ray	Josey	Kennet
16	Tom	Kenyon	W Wilts
17	Frank	Lenert	W Wilts
18	Elaine	Lewis	Kennet
19	Amanda	Leworthy	W Wilts
20	Peter	May	Kennet
21	Gerren	Mayne	W Wilts
22	Sonia	Meadows	Kennet
23	David	Newell	W Wilts
24	Richard	Oliver	Kennet
25	Larry	Parker	Kennet
26	Jeremy	Percy	Kennet
27	Gloria	Pilz	W Wilts
28	Gary	Potton	Melksham
29	David	Raines	W Wilts
30	Peter	Stanley	Kennet
31	Barney	Stephens	Kennet
32	Jeremy	Tyler	Melksham
33	Sarah	Watts	Kennet
34	Andrea	Waylen	Kennet
35	Peter	West	Melksham
36	Brian	Wilson	Melksham
37	Stephen	Wright	Kennet
38	Danny	Young	W Wilts

Other Attendees		
Chris	Rawlings	W Wilts
Luke	Whyatt	BBKA

AGM 2024 VIA ZOOM

	Voting Members		Branch
1	Stan	Annis	Kennet
2	Claire	Ashley	Kennet
3	Tim	Bullock	Swindon
4	Sara	Bye	Melksham
5	Gren	Carr-Jones	W Wilts
6	Dick	Church	Kennet
7	Samuel	Cooper	W Wilts
8	Liz	Gwinell	W Wilts
9	Clive	Harris	Swindon
10	Karen	Howard	W Wilts
11	Penelope	Hunter	Kennet
12	Fran	Kimpton	Kennet
13	Bob	Lytton	Kennet
14	Nawila	Malama	W Wilts
15	Paul	Malama	W Wilts
16	Nicola	Perrett	Swindon
17	Larry	Phipps	Melksham
18	Den	Pictor	W Wilts
19	Mark	Preece	Melksham
20	Barry	Roberts	Swindon
21	Venetia	Stoneham	Kennet
22	Peter	Wise	Melksham

Other Attendees		
Sally	Wadsworth	Kennet

TIME	NUMBER ON ZOOM
19.00	20
19.13	21
19.31	22
19.43	21

APPENDIX 2

AGM 2024 APOLOGIES

	Member	
1	Judith	Brailli
2	Derek	Bull
3	Wendy	Burgess
4	Lucie	Castleman
5	Ruth	Chettleburgh
6	Caroline	Davy
7	Doug	Deas
8	Bede	Etherington
9	Mark	Fife
10	Terri	Fosker
11	Simon	Griffiths
12	Lucy	Handscombe
13	Roy	Harris
14	Simon	Henstock
15	Kathy	Hobson
16	Molly	Hopkins
17	Charles	Jenkins
18	Matt	Laker
19	Cathy	Lawrence
20	Rachel	Leese
21	Paul	Longley
22	Elaine	Mairis
23	Ken	Meek
24	Tony	Moore
25	Emma	Morley
26	Melani	Oliver
27	Karen	Parker
28	Ian	Pocock
29	Alan	Ridout
30	Robert	Sharman
31	Frances	Shires
32	Alexandra	Sparke
33	Gordon	Steel
34	Tania	Stevenson
35	Shirley	Stone
36	Colin	Tagg
37	Elaine	Tavner
38	Peter	Walker
39	Peter	Walker
40	Bernadette	Watson
41	Ruth	Watt
42	Donald	Watt
43	Sherree	Westwood
44	Mary	Wilcox

APPENDIX 3

AGM 2024 Voting Summary

****POST MEETING NOTE***

To account for internet issues, the number of Zoom voters on line was recorded before each vote.

RESOLUTION

DETAIL

Vote 1

Acceptance of the draft minutes of the AGM on 31 Jan 2023 as an accurate record of the meeting

Proposed by

Robert Carpenter Turner

Seconded by

Tony Awdry

Votes in Person	38
Votes on Zoom*	20
TOTAL	58

	In person	Zoom	Total
For	36	15	51
Against	0	0	0
Abstentions	2	5	7
Total	38	20	58

Vote 2

Acceptance of Treasurer's Report

Proposed by

Jeremy Tyler

Seconded by

Richard
Oliver

Votes in Person	38
Votes on Zoom*	22
TOTAL	60

	In person	Zoom	Total
For	38	17	55
Against	0	0	0
Abstentions	0	5	5
Total	38	22	60

Vote 3

Acceptance of the amendment to Section 11 of the WBKA Constitution

Proposed by

Rachael Banyard

Seconded by

Elaine Lewis

Votes in Person	38
Votes on Zoom*	22
TOTAL	60

	In person	Zoom	Total
For	37	16	53
Against	0	0	0
Abstentions	1	6	7
Total	38	22	60

Vote 4

Acceptance of the amendment to Section 16 of the WBKA Constitution

Proposed by

Anthony Alleyne

Seconded by

Alison
Daniels

Votes in Person	38
Votes on Zoom*	21
TOTAL	59

	In person	Zoom	Total
For	35	17	52
Against	0	0	0
Abstentions	2	4	6
Total	37	21	58

Vote 5

Appointment of Gloria Pilz (WW) as WBKA Treasurer

Proposed by

David Raines

Seconded by

Tom Kenyon

Votes in Person	38
Votes on Zoom*	20
TOTAL	58

	In person	Zoom	Total
For	37	20	57
Against	0	0	0
Abstentions	1	0	1
Total	38	20	58

APPENDIX 4

Signed
Position:
Date.

Jophie, C Bantoku
Chair
30/1/2024

Chris C...
Treasurer
30/1/2024

Wiltshire Beekeepers Association

Treasurer's Report to Members

Introduction

The year ended 30th September 2023 was Wiltshire Beekeepers Association's first full year operating as a charity. As a charity we have obligations to supply an account of our activities to the Charities Commission, and for this year also to HMRC. The accounts we provide must give an aggregated view of the organisation, we do not have to supply branch by branch details.

For the Charities Commission we will provide a single account of activity from the date the charity came into existence through to 30th September 2023, a period of about 17 months. For HMRC we will provide an account of the twelve months ending 30th September 2023. For Members, I provide enough detail for you to understand both.

All the accounts we publish are relatively unsophisticated Receipts and Payments accounts. We are a modestly sized charity and the Charities Commission recognises the potential limitations of our accounting, and permits this. What this means, in practice, is that the accounts are essentially the sum of all transactions on our bank statements, we do not attempt to modify these by timing adjustments or by maintaining a sophisticated Balance Sheet. The decision to work this way reflects a desire to keep things as simple as possible for our Branch Treasurers, who are all volunteers and who will have diverse levels of experience with accounting.

In line with the requirements of the Charities Commission, the aggregated accounts have been reviewed by an Independent Accountant, Lucy Wood, who is a Chartered Accountant working in public practice. Her review does not constitute an audit, the requirement is less rigorous. She has confirmed that the accounts reflect the underlying accounting records we supplied to her, including bank statements, but will not have checked the detail of each transactions, relying on our Branch Treasurers to correctly describe the source of receipts and purpose of payments.

Branch Accounts

The WBKA Trustees are responsible for all activities of the Charity. However, we maintain a principle of delegation that encourages the officers of each branch to manage their branch affairs, limited only by the governance obligations of the Charity. The Trustees do not intervene in the operation of Branches unless they see a risk that a Branch might be falling short of the standards required of a charity. No intervention has been needed in the period of these accounts.

Members will obviously have an interest in the accounts of their own branch, but it is appropriate for the respective Branch Treasurers to account to their local members. My responsibility as County Treasurer is to explain the aggregated accounts to you, and to explain the use of any monies managed centrally by the Trustees.

As well as being County Treasurer, I am also the Treasurer of Kennet branch, so can vouch that the values included in these accounts accurately reflect the accounts presented to local members. I acted as an Independent Reviewer for West Wilts branch, and members of that branch may well have seen my signed endorsement of their branch accounts, which have been included in the aggregated accounts. For Melksham and Swindon, I have relied on the returns from your local Treasurers, but have undertaken enough review work to ensure that the bank balances are correctly stated, that the interactions with BBKA, WBKA and BDI are correctly stated and that other receipts and payments are consistent, in total, with the movement of the bank balance.

Aggregated Accounts

The accounts, below, show the aggregated receipts and payments of the whole charity. On the right is a reminder of the 5 month period of accounting following creation of the charity, presented at last years AGM. On the left is the account of the year ended 30th September 2023. In terms of last year, the only issue I will remind you of is the large values called "Founding Donation", which reflects transfer of the monies previously held by the old organisation when it passed control to the new charity.

In terms of the year ended 30th September 2023, you may find the following points of interest:

1. The column headed "Restricted Funds" represents monies collected from Members for onward payment to the BBKA or BDI. Each year some members choose to pay for the next year before we reach 1st October, and more did so this year than last, so we took in more money than we paid out. The surplus flows into the Restricted Reserve that can be seen toward the bottom of the page, the total of which is the value of capitation for the new year collected in the old year. It is described as "Restricted" because the Trustees must pass it to the organisations the members indicated on their renewal, they cannot spend this in any other way.
2. The headings down the side of the "Unrestricted Funds" column represent how we chose to raise and spend money within the Charity. I use the same headings in both Receipts and Payments so that you can see how well some of our main activities do at funding themselves, and I can give you some explanation for the surplus or deficit of each.
3. Education is part of the objectives of the Charity, and tends to generate more in Receipts than is spent in Payments. The largest part of the Receipts is people paying for Training courses. Through the willingness of our volunteers, who do not take payment for leading courses, our payments are significantly less than our receipts. A little of this surplus is used to pay for other forms of education, like educational speakers, but these costs are modest.
4. The Payments on the Apiaries is significantly higher than the Receipts. The underlying operation of our apiaries does generally cover its costs, but this year Kennet has invested almost £6,000 in relocation and improvement of one of its apiaries, which I would characterise as an investment. There are plans to invest again in 2024, to equip the training kitchen on the site. The new apiary will facilitate improved and broader training, and is already proving to be useful in developing a sense of community among younger members. This investment by Kennet follows last years substantial investment by West Wilts, and the reserves available to Melksham and Swindon would allow similar projects when those branches wish.
5. Our apiaries are at the heart of our clubs, creating a place where our beekeeping can be practiced. They allow for hands on learning, innovation of new techniques, the sharing of experience and in time we hope to create venues where the public can meet our bees. We have specific reserves available to fund the improvement of our apiaries.
6. The Wiltshire Bee & Honey Day is our largest single engagement with the public, and is funded centrally. In the year it raised and spent a little over £3,000. Historically, most years it has required a small subsidy from WBKA capitation, but this year it did not following the success of the show in October 2022. It is possible that the cancellation of the 2021 show due to Covic restrictions provided the 2022 show with a boost of public footfall and hence receipts.

7. By virtue of becoming a charity, we have benefitted from additional receipts. Donations include £750 received from Waitrose, and Other Beekeeping Receipts includes Gift Aid of £2,559. (The remaining £702 of Other Beekeeping receipts relates to point 10 below).
8. Capitation received from members represents both local fees and WBKA capitation. The WBKA capitation initially raised £2,150, of which £1,000 was distributed to branches to spend. Branches initially raised £6,749, supplemented by the £1,000 passed from WBKA.
9. WBKA capitation remains £5 per member. This level covers the central administration costs and allows a little capacity for the Trustees to fund county wide activities, like the Wiltshire Bee and Honey Day and our participation at the Bath & West Show. If these activities prove self funding, any unspent surplus is passed to the Branches. Branch fees are set locally.
10. Members capitation is largely spent in the lines called Other Beekeeping Activities £7,491 and Administration £1,556. The other beekeeping activities included the cost of club meetings and events, involvement in Fetes and Fairs, the purchase of materials for sale to beekeepers, the purchase of books and equipment and sundry other small costs. Where these club activities raised money, such as supplies to beekeepers, this is included in Other Beekeeping Receipts. This year the members capitation, coupled with the other beekeeping receipts provided a small surplus over the payments of about £550.
11. The administration payments are largely the costs of meetings, Members meetings, Trustee Meetings and Branch Management Meetings. The costs are predominantly for Hall Hire and Zoom fees, the Trustees and Branch Officers do not generally claim expenses. Administration represents less than 4% of the receipts we took in.
12. The Donations and Gift Aid we received as a charity, the surplus generated from Training and the small surplus of members capitation were together sufficient to fund the investment in the apiaries, and we did not run down our total reserves. However, behind these totals, if you could see the branch detail, you would observe that the reserves held by Kennet fell, reflecting the investment in their apiary, while reserves of the other branches rose. The centrally held reserves were almost unchanged, falling just a little as we funded the purchase of some display boards for use at shows like the Bath & West.

Conclusion

The net result of all of this activity is that the money held in our bank accounts rose by £4,155, of which £2,273 was held in the restricted reserve and £1,882 was available for our beekeeping. We closed with assets of £51,552, of which £4,820 is restricted.

My closing observation is that the finances of Wiltshire Beekeepers Association remain robust. We have adequate general reserves to cover all foreseeable events and specific reserves available to invest wisely in our beekeeping and educational activities. Overall, our member capitation remains appropriate, although each Branch will continue to make that judgement for themselves.

With the submission of these accounts to the Charities Commission, we will have successfully completed our transition into charitable status. Charitable status provides a solid platform for progressive development of WBKA, gives access to new ways of fundraising if the organisation wishes to use them, and establishes a robust standard of governance that should reassure members.

Changes in my personal circumstances have led me not to stand for re-election as Treasurer, but had my circumstances not changed, I would have had no reservations about standing again.

Ceri Gosling

9th January 2024

Wiltshire Beekeepers Association			Registered Charity number 1198735			
Financial Statements for the year ended 30th September 2023						
Receipts & Payments						
	Year Ended 30/09/2023			Period 26/04/2022 - 30/09/2022		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
Receipts						
Founding Donation			-	44,855.87	529.00	45,384.87
Other Donations	946.87		946.87	100.00		100.00
Members' Capitation	8,899.30	12,542.45	21,441.75	52.00	2,592.85	2,644.85
Education	4,583.00		4,583.00	220.00		220.00
Apiary Activity	7,325.55		7,325.55	1,861.00		1,861.00
County Honey Show	3,525.12		3,525.12	875.00		875.00
Other Beekeeping Receipts	3,260.53		3,260.53	158.97		158.97
Sundry Non Beekeeping Receipts	136.73		136.73	141.41		141.41
	28,677.10	12,542.45	41,219.55	48,264.25	3,121.85	51,386.10
Payments						
Donations	301.50		301.50	44.00		44.00
Members' Capitation for BBKA/BDI		10,269.20	10,269.20		575.25	575.25
Education	1,941.89		1,941.89	795.00		795.00
Apiary Activity	12,134.10		12,134.10	879.64		879.64
County Honey Show	3,371.48		3,371.48	792.59		792.59
Other Beekeeping Activities	7,490.62		7,490.62	312.05		312.05
Administration	1,556.35		1,556.35	590.46		590.46
	26,795.94	10,269.20	37,065.14	3,413.74	575.25	3,988.99
	1,881.16	2,273.25	4,154.41	44,850.51	2,546.60	47,397.11

	1,881.16	2,273.25	4,154.41	44,850.51	2,546.60	47,397.11
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Assets & Reserves

	As At 30/09/2023			As At 30/09/2022		
	Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
Bank & Cash						
Cash	136.66		136.66	726.06		726.06
Bank	46,594.75	4,820.10	51,414.85	44,124.19	2,546.85	46,671.04
	46,731.41	4,820.10	51,551.51	44,850.25	2,546.85	47,397.10
Reserves						
Restricted Reserve - Members' Capitation		4,820.10	4,820.10		2,546.85	2,546.85
Specific Reserves	26,104.58		26,104.58	28,500.00		28,500.00
General Reserves	20,626.83		20,626.83	16,350.25		16,350.25
	46,731.41	4,820.10	51,551.51	44,850.25	2,546.85	47,397.10

Accounting Policies:

- The Financial Statements are prepared as a Receipts and Payments account, consistent with the requirements of the Charities Commission. The charity chose this reporting format to avoid the necessity for accounting estimates or judgements in its reporting.
- The Financial Statements have been certified by an Independent Accountant, as required by the Charities Commission.
- The Unrestricted funds can only be used in accordance with the charitable objectives of the charity, at the discretion of its Trustees. The Restricted funds can only be used for particular restricted purposes within the objects of the charity. They represent donations or other monies paid over by Members of the charity on condition that they are subsequently paid to either the British Beekeepers Association or related insurers.

Notes:

- The charity had no employees in either the reported year, nor has had any employees since its creation. As a result there are no pension or related liabilities, or the comparative period.
- There were no Trustees' remuneration or other benefits for either the reported financial year or the comparative period
- The founding donation disclosed in the comparative period was provided by a not for profit organisation that had similar objectives and membership to the charity. It ceased all activity once the charity came into existence and donated all its existing funds to the new charity. The organisation had been in existence for more than a century, and the funds had accumulated over a substantial period as the result of its members making donations that exceeded expenditure.
- The Specific Reserves are set aside by the Trustees for specific purposes that promote the objectives of the charity, almost entirely future projects. Just over half is set aside for development of training apiaries located at sites around the county of Wiltshire. The balance covers a portfolio of smaller value commitments to the development of beekeeping and education of the public.

APPENDIX 5

Wiltshire Beekeepers Association Centrally Managed Funds - Receipts and Payments - Period Ending 30 September 2023

	2022/23 30/09/2023	2021/22 30/09/2022	Difference		2022/23	2021/22	Difference
Receipts							
Autumn Capitation							
Kennet	384.50	293.50	91.00				
Melksham	167.00	96.50	70.50				
Swindon	182.00	130.00	52.00				
West Wilts	113.50	130.00	-16.50				
	<u>847.00</u>	<u>650.00</u>	<u>197.00</u>				
Spring Capitation							
Kennet	3,582.00	3,312.00	270.00				
Melksham	2,528.50	2,629.00	-100.50				
Swindon	1,608.50	1,568.00	40.50				
West Wilts	2,356.00	2,341.00	15.00				
	<u>10,075.00</u>	<u>9,850.00</u>	<u>225.00</u>	2.3%			
BBKA Capitation							
Spring	8,085.00	7,910.00	-175.00				
Autumn	687.00	520.00	-167.00				
	<u>8,772.00</u>	<u>8,430.00</u>	<u>-342.00</u>	4.1%			
WBKA Capitation							
	<u>2,150.00</u>	<u>2,070.00</u>	<u>80.00</u>	3.9%			
Gift Aid							
Received from HMRC	2,558.67	55.38					
Distributed to Branches	2,606.39						
	<u>(47.72)</u>	<u>55.38</u>	<u>-103.10</u>				
Donations							
	<u>40.00</u>	<u>-</u>	<u>40.00</u>				
Total Receipts	<u>2,142.28</u>	<u>2,125.38</u>	<u>16.90</u>				
Payments							
Core Activities							
Honey Show	(171.91)	414.70	586.61				
Sponsorship							
Beth & West	150.00		-150.00				
National Honey Show	44.00	44.00	0.00				
SWJCC/SWBF	50.00		-50.00				
Wiltshire Wildlife	7.50	7.50	0.00				
Training	59.69		-59.69				
Fetes & Fairs	57.50		-57.50				
Website	112.79	81.99	-30.80				
Speakers	92.40	72.40	-20.00				
Display Boards (Funded from Reserves)	618.00		-618.00				
Transfer to Branches	1,000.00		-1,000.00				
	<u>2,019.97</u>	<u>620.59</u>	<u>-1,399.38</u>	223.5%			
Administration							
AGM	252.10	305.05					
SGM		195.10					
Trustees Meetings	260.50	30.00					
Legal Council		300.00					
	<u>512.60</u>	<u>830.15</u>	<u>317.55</u>				
Total Expenditure	<u>2,532.57</u>	<u>1,450.74</u>	<u>-1,081.83</u>				
Net Operating Surplus	<u>(390.29)</u>	<u>674.64</u>	<u>-1,064.93</u>				
Repayment of Honey Show Funding Reserve			0.00				
Total Net Receipt / (Payment)	<u>(390.29)</u>	<u>674.64</u>	<u>-1,064.93</u>				
Balance Sheet							
Reserves							
Bank Statement on 1st October	12,341.38	11,666.74					
Movement in Period (as above)	(390.29)	674.64					
C/F on 30 Sep 23	<u>11,951.09</u>	<u>12,341.38</u>					
Bank Account at 30 September 2023	<u>11,951.09</u>	<u>12,341.38</u>					

WBKA Paid Up Membership

Kennet	160	145	15
Melksham	109	111	-2
Swindon	70	67	3
West Wilts	100	100	0
	<u>439</u>	<u>423</u>	<u>16</u>

Subsidy for Juniors ¹	-9	-9	0
Paying Members	430	414	16

Rate	£ 5.00	£ 5.00	
	<u>2,150.00</u>	<u>2,070.00</u>	

Notes

- Our policy is not to charge capitation to junior members.
- These accounts reflect only those transactions directly controlled by the Trustees of WBKA and managed by its Treasurer, they do not reflect the activities of WBKA's four branches.

APPENDIX 6

ITEM 9: PROPOSED AMENDMENTS TO THE WBKA CONSTITUTION

9.i Proposal to amend Section 11

Current wording:

11. General meetings of members

(1) Types of general meeting

There must be an annual general meeting (AGM) of the members of the CIO. The first AGM must be held within 18 months of the registration of the CIO, and subsequent AGMs must be held at intervals of not more than 15 months. The AGM must receive the annual statement of accounts (duly audited or examined where applicable) and the trustees' annual report, and must elect the Chair, Treasurer and General Secretary as ex-officio trustees, the President as required under clause 13 and the Vice-Chair.

Proposed changes:

In Section 11, clause 11(1), third sentence:

delete 'General Secretary' and **substitute** 'Secretary', then **insert** 'and' before 'the President', then **delete** 'and the Vice-Chair'.

New wording:

The AGM must receive the annual statement of accounts (duly audited or examined where applicable) and the trustees' annual report, and must elect the Chair, Treasurer and Secretary as ex-officio trustees and the President as required under clause 13.

9.ii Proposal to amend Section 16

Current wording:

16. Reappointment of charity trustees

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment. A charity trustee who has served for two consecutive terms may not be reappointed for a third consecutive term but may be reappointed after an interval of at least one year.

Proposed changes:

In Section 16, second sentence:

delete 'two consecutive terms' and **substitute** 'five consecutive years or more', then **delete** 'a third consecutive term' and **substitute** 'a further consecutive term'.

New wording:

Any person who retires as a charity trustee by rotation or by giving notice to the CIO is eligible for reappointment. A charity trustee who has served for five consecutive years or more may not be reappointed for a further consecutive term but may be reappointed after an interval of at least one year.